

INSURANCE BROKER APPRENTICE



Our Insurance Broker apprenticeship is an 18 month programme provided by Aviva Insurance and Davies Learning Solutions. You will complete the Level 3 Insurance Practitioner qualification and also the Level 3 Certificate in Insurance.

This is a great opportunity to join a growing independent broker, who will support you with other industry qualifications alongside your apprenticeship. This role will include:

- Broking a range of insurance policies and negotiating with insurers
- Helping to identify cross-selling opportunities and potential gaps in client cover
- Answering client queries via email and phone
- Issuing policy documentation in a timely and accurate way
- Maintaining good working relationships both internally and externally
- Assisting with credit control

Requirements

- Minimum of 5 GCSEs (or equivalent) at grade 4 or above, including Maths and English
- Minimum of 2 A Levels (or equivalent) at grade C or above
- Enthusiasm and willingness to learn
- Ability to demonstrate initiative
- Good interpersonal and communication skills
- The ability to work in a team and build strong working relationships
- Excellent organisational skills



Apply Here

www.hayesparsons.co.uk/apprenticeships

About The Role

Our apprenticeship will provide you with an introduction to the insurance industry and also allow you to gain valuable customer service experience. After your initial induction, you will be allocated a role in one of our teams; this could be the commercial or Private Client broking team, claims, or schemes. We will aim to rotate you during your apprenticeship so you gain experience in at least two different teams.

Whichever team you work in, you will get to work with a variety of clients and will gain some insight into our specialist areas including Education, Marine, Life Science & Biomedical and Property. You will also learn how to communicate with insurers and work with them to create the best outcome for your client.

You will be based in our Bristol office near Temple Meads, occasional travel to other offices may be required.

Training

With the support of Davies Learning Solutions, you will complete the Level 3 Insurance Practitioner apprenticeship. You will also have the opportunity to complete the Level 3 Certificate in Insurance from the Chartered Insurance Institute (CII).

The apprenticeship will be delivered through one-to-one sessions with your tutor along with other online learning and CII training workshops. You will also be supported by your team and receive on the job training and coaching from Hayes Parsons to complement your studies.

You will also have the opportunity to find out more about the wider insurance industry with extra-curricular activities such as spending time at an insurer's office and visiting Lloyds of London.